

## BOARD MEMBER APPLICATION

Please return this completed form and resume by April 27<sup>th</sup> 3:00 pm to:

Charlene Charles

EA to the President & CEO/Co-Ordinator Board Affairs

West Haldimand and Norfolk General Hospitals

365 West St, Simcoe, ON N3Y 1T7

Telephone: 519-426-0130 ext. 1228

Email: [ccharles@ngh.on.ca](mailto:ccharles@ngh.on.ca)

Surname:		First Name:	
Home Address:			
City:	Province:	Postal Code:	
Status: Employed:		Retired:	
Home Phone #:		Business Phone #:	
E-Mail Address:			
Preferred Method of Contact: Home Phone (    ) Business Phone (    ) E-Mail (    )			

### Eligibility Criteria and Conditions of Appointment

- a) Directors must be at least 18 years old.
- b) Undischarged bankrupts are ineligible to serve as directors.
- c) Current or former hospital employees, their immediate family members, current or former medical or professional staff members are ineligible to serve as directors (unless the Board determines otherwise).
- d) A director is expected to commit the time required to perform board and committee duties. The minimum time commitment is likely 7-10 hours per month. Reliable internet is required as meetings may be both virtual and in-person
- e) Directors must fulfill the requirements and responsibilities of their position, for example, preparing for and attending board and committee meetings, upholding their fiduciary obligation to the hospital and working cooperatively and respectfully with other board members. Directors must comply with the *Public Hospitals Act* and other legislation governing the hospital, the hospital's by-laws and policies, and all other applicable rules.
- f) Directors must have their principal residence or carry-on business within the catchment area (Haldimand County)
- g) Directors must sign a Declaration confirming their agreement to adhere to their fiduciary duties and board and hospital policies.

**Please briefly state your reasons for wishing to become a Director of the West Haldimand General Hospital:**

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**Conflict of Interest Disclosure Statement:**

Directors must avoid conflicts between their self-interest and their duty to the hospital. In the space below, please identify any relationship with any organization that may create a conflict of interest, or the appearance of a conflict of interest, by virtue of being appointed to the Board.

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**Knowledge, Skills and Experience:**

The Board seeks a complementary balance of knowledge, skills and experience. Please indicate your areas of knowledge, skills and experience by completing **Schedule A** to this application.

**Please list current or prior board experience:**

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**Which areas of the Board work are of particular interest to you?**

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**Declaration:**

By submitting this application, I declare the following:

- a) I meet the eligibility criteria and accept the conditions of appointment set out above.
- b) I certify that the information in this application and in my resume or biographical sketch is true.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Schedule A**

**Application for Membership**  
 (please include resume or brief bio)  
 Knowledge, Skills and Experience

Please indicate your areas of knowledge, skills and experience by checking off the relevant boxes in the table below. It is not expected that you possess knowledge, skill or experience in all the areas set out in the table. Please indicate only those areas that apply to you.

<b><i>Knowledge, Skills, Experience</i></b>	<b><i>Advanced</i></b>	<b><i>Intermediate</i></b>	<b><i>Basic</i></b>	<b><i>None</i></b>
Finance				
Business Management				
Human Resources/Labour Relations				
Health Care Administration & Policy & Health System Needs, Issues and Trends				
Clinical				
Government & Government Relations Political Acumen				
Diversity Issues				
Construction & Project Management				
Legal				
Strategic Planning				
Patient & Health Care Advocacy				
Risk Management				
Information Technology				
Quality & Performance Management				
Spiritual Care/Ethics				
Board & Governance				
Public Affairs & Communications				
Stakeholder Engagement				